Why?

The purpose of this talk is to emphasize the importance of storing hand tools to prevent accidents and injuries in the workplace.

What?

- ✓ Practice good housekeeping in the work area by keeping hand tools in a clean and organized manner. Do not leave tools in areas that could pose trip hazards.
- ✓ Store hand tools in a designated clean and dry location
 tools shall never be stored in a person's pocket.
- ✓ Cutting tools shall be stored so that the blade is not exposed – for example in a case.



Questions

Open-ended questions

- What is the purpose of storing tools in a designated spot?
- What could happen if you store a cutting tool like a knife in your pocket?
- Who should you talk to if there is no designated place to store your tools?

Experience-based questions

- Have you ever experienced or heard of an incident where a tool was not stored properly and lead to an accident? What happened?
- Have you ever faced a situation where tools were not stored in the correct location? What happened?



What would you do?-questions

- If there is no please designated to store your tools what should you do?
- Your work partner never puts their tools away creating an unsafe work area. How would you handle the situation?
- If you notice a co-worker putting tools away? What could you say (think positive)?

Spot the improvement-questions

- Are there tools not stored in easily accessible areas What improvements would help?
- What could make tool storage easy?
- How can we make sure that everyone stores their tools in the designated areas?



